

Gulf Coast Chapter ExCom make-up meeting 10/21/16

MINUTES

OCTOBER 21, 2016

1:00 PM

CONFERENCE CALL

MEETING CALLED BY	William Gonzales
TYPE OF MEETING	Makeup for cancelled October meeting
FACILITATOR	Leslie McGaha
ATTENDEES	William Gonzales, Krystal Hodges, Doug Rush, Leslie McGaha (quorum achieved)

Agenda topics

ASSE LEADERSHIP CONFERENCE

DISCUSSION	William, James, Leslie, Doug, Liz and Saul from Gulf Coast Chapter went to ASSE leadership conference	
	Group wants to recap the conference and what we took away from it.	
CONCLUSIONS	Review money spent, make suggestions for next year's conference, and discuss take-aways and lessons learned.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Discuss Leadership Conference at November ExCom meeting	James	Nov 3

PROCURING SPONSORS

DISCUSSION	Who is responsible for procuring ASSE sponsors?	
	It may be easier to find one vendor for \$1000 rather than multiple sponsors for smaller amounts. Open to accepting multiple vendors when they're coming to us, however it's easier for ASSE leadership to target one sponsor.	
	Vendors may feel there is less benefit to them if there are other vendors	
	Write language that states on form the vendor is open to finding a partner to split the costs	
	Per Krystal, in the last newsletter we did publish; "if someone wants to be a sponsor call Doug"	
CONCLUSIONS	<ol style="list-style-type: none"> 1. Prefer to solicit one vendor but open to multiple vendors if they coordinate it. 2. May add more value to meeting if vendor is related to the topic being discussed. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Add 'call for vendors' on the webpage and newsletter	Krystal	Nov 3
2. Call speaker for Nov meeting to see if his firm is interesting in sponsoring the November meeting.	Doug	Oct 26
3. Contact all of last year's vendors to inform them of the sponsorship opportunity for the holiday social.	William	Nov 3

FUNDING FOR SOCIAL EVENTS

DISCUSSION	Generate responsible and reasonable guidelines on social event expenditures.
	Based on previous events, committee determined that ~\$40/anticipated member guest is an appropriate budget for a social event.
	Committee discussed Energy Corridor request for \$11,000 (\$110/person) for an Energy Corridor Section holiday social and felt it was too much money for a social event. Committee felt the cost might be viewed as poor financial stewardship or inconsistent with Society goals.

CONCLUSIONS			
1.	Vote called for chapter holiday party: proposal is to have joint with AIHA at Cadillac bar (or other location) at date TBD. Proposal is for holiday social, to be held in December, costs to ASSE not to exceed \$4,000. Doug seconded, all approved.		
2.	Proposal: limit ASSE contribution for social events during the remaining chapter year to no more than \$40/person. Proposal tabled for vote on November meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
1.	Contact Saint Arnold's brewery on availability for chapter party	Leslie	Oct 26
2.	Send proposal about issuing \$40/person guidance to ExCom for discussion (see Conclusion 2 above)	William	Oct 26