



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Gulf Coast Chapter

Executive Committee - Meeting Agenda:

ExCo Position:	Name:	Present:
Past President	Carrie Atkins	X
President	Jeron Quincy, CSP	X
Sr. Vice President - Communications	Krystle Hodge, MPH, CSP	
Vice President - Membership	Jason Kuntz, CSHM, CSMP	X
Secretary	Jason Millenbruch, CSP	X
Treasurer	Bryan Deal, CRIS, GSP	X
Student Section Liaison	Adrienne Young	-
Chair - Newsletter	Elizabeth Thornhill, CSP	-
Chair - Programs	Rex Anderson, CBCP	X

☐ = action item

- **Chapter President's opening message**

- o Meeting opened by Carrie A.

- **Secretary – Jason M.**

- o Agenda for 22/23 ExCo meetings
 - Committee Chairs to provide updates on **key activities, target dates, budgets, risks, and support requests from Chapter** for each assigned committee
 - Motion to approve Nov ExCo meeting minutes (shared via email 11/30) was approved.
 - ☐ **Minutes to be submitted as required.**
- o Chapter Ops
 - Chapter Ops Chair to transition from Jeron to Jason M.
 - December General Chapter Meeting and Holiday Social
 - Dec 8 at Cadillac Bar & Grill - Refer to Chapter Communications / email for RSVP for link
 - January 5th – Marriott is not available. ExCo mtg will be virtual. GCC Mtg will be cancelled and pivot to join effort with Sections. Members are encouraged to attend a Section meeting. Chapter Comm's to send further info.
 - Feb 2nd - Marriott is not available.
 - Mar 2nd, April 6th, May 4th, and June 1st. - Marriott is available

Dec 1, 2022 – 9:00am – Chapter Executive Committee Meeting Agenda



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- Discussed alternating mtg locations between Battleground Golf Course and Monument Inn.
 - Future GCC mtg invites will be updated as details are confirmed
 - Government Affairs and Practices & Standards (Ron Sokol)
 - Attended NIOSH mtg in Washington DC
 - DOL '23 outreach calendar released, will send to Chapter Comm's
 - OSHA advisory positions are coming due for nominations
 - OSHA Reg I – recognized employer stigma regarding utilizing OSHA's outreach & education programs.
 - OSHA Reg I – reinstated pilot program for Severe Violation Reporting including pursuing criminal penalties for egregious violations
 - Ron to transfer duties to Luke Akers
 - Historian
 - Long Range Planning
 - Future Society Fellows
- **Membership – Jason K.**
- key activities, target dates, budgets, risks, and support requests
- Requested chapter email login info to set up BOX account
 - Objectives/targets/budgets inserted in the master worksheet, shared with Brian
 - Student Section Liaison
 - Volunteer Opportunity & Placement
 - Volunteers continue to be placed in committees
 - Leadership Development
 - Job Placement and Employment
 - Membership
 - CIGs & PSGs Liaison
 - -> need details from groups and include in Newsletter
 - BISE – (Jenette Jackson)
 - Membership driver start on 12/1, fees waived this month
 - share video/QR code / promo code with Chapter Comm's
 - Dec 8 webinar – Rebranding Yourself
 - Dec 15 webinar in collaboration with Construction Speciality Group
 - WISE – potential volunteer identified
 - Potential for GCC/WISE/Emerging Professional to host a join social at Safety23 in San Antonio
 - HSP



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- Professional Development Conference (Carrie Atkins)
 - [Gulf Coast Chapter PDC](#) scheduled for April 21 2023. Visit website for additional info.
 - Speakers and tracks being identified
 - [Bo Porter](#) will be Keynote Speaker
 - Members to contact Jason K. if interested in volunteering
 - Members asked promote sponsorship opportunities through networks
- Professional Development & Programs
 - 2022-2023 Speaker status (Rex Anderson)
 - Working to finalize speaker(s) details
 - **Need to ID for rest of year -> Ryan C is working this**
- Section Updates
 - Energy Corridor (Tash Baksh)
 - Section mtg scheduled for 12/8
 - Speaker – Mental Health
 - Finalizing mtg schedule & sponsors to offset costs
 - **Jeron to confirm availability of Nov speaker (had to defer due to World Series)**
 - North Section (Jeron)
 - No mtg in Dec. Restart in Jan
 - Downtown Section (Jeron)
 - Potential for Q2 meetings – need to ID location
- **Treasurer – Brian**
key activities, target dates, budgets, risks, and support requests
 - Treasury
 - \$108,936 in consolidated funds
 - Wells Fargo update to combine/close accounts continue
 - **Brian and Jason M need to return to bank due to bank error**
 - Need to confirm AIHA balance
 - Budget approval
 - Shared prelim numbers, will raise for approval in Jan
 - **ExCo members asked to review worksheets and identify cost efficiencies / reductions. Also account for revenue, sponsorships**
 - Include \$5K Foundation donation – required as Chapter COMT
 - Motion to approve the \$5K Foundation donation was approved
 - Sponsorship & Fundraising
 - Strategic Partnerships



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- Scholarships & Foundation

- **Communications – Krystle**
key activities, target dates, budgets, risks, and support requests
 - Krystle to follow up w/Liz for newsletter inputs regarding Holiday Socials, PDC, upcoming mtgs
 - Reminded attendees to leverage networks to promote the Socials
 - Will issue comm's for Jan GCC/Section mtg
 - Newsletter
 - Public Relations
 - Social Media

- **President – Jeron**
key activities, target dates, budgets, risks, and support requests
 - Awards & Honors
 - Nominations & Elections
 - Target Jan nomination for Mar vote
 - Past Presidents
 - Leadership Advisory Section

- **Closing Remarks – Jeron**
 - Dec 8 Holiday Social
 - Dec 8 is Energy Corridor mtg & Holiday Social
 - Great year thus far

- **Adjourn**