



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Gulf Coast Chapter

## EXCOM Meeting Minutes

**Meeting Date:** 12/02/2021

**Members in Attendance:** Jeron Quincy; James Charo; Chynell Hollis; Luke Albrect; Carrie Atkins

**Virtual Attendance:** Rex Anderson; Krystle Hodge; Danielle Maassen;

**Visitors / Guests in Attendance:** Jay Spivak; Leslie MaGaha; Mark Hernandez; Ron Sokol; Norman Richie; Tash Baksh;

**Absent:** Jason Kuntz;

**Meeting Called to Order: 9:03 AM**

## ACTIONS

### Secretary

- Review and approval of previous meeting minutes
- Motion to approve previous Meeting Minutes for November– all in favor, motion approved.

### Section Updates

- EC – will host Holiday Social tomorrow (12.03.21) from 5 to 9 PM.
- Gulf Coast Chapter Holiday Social will be held next Thursday (12.09.21)
- North Chapter Holiday Social will be held Thursday the 16<sup>th</sup> (12.16.21). Will be held at Main Event. They have approx. 20 people signed up to attend.
- Item of Note: The president has asked all sections to follow proper communications channels, in terms of communications and announcements going to society. All communications must flow thru “VP of Communications” which is Krystle.

### Common Interest Group Updates

- BISE – No Updates
- WISE – No Updates
- HSP – No Updates

### Treasurer

- Account(s) Balance
  - All Section Accounts are above 500.00 USD
  - All other accounts (Old Account, Main Checking, Savings and Pay Pal) are in good standing.
- Current Bank Situation
  - No issues to report
- Section budgets and access to funds.

- No Issues to report
- Chynell requested media kits for the student sections. Chynell to get a budget together and the EXCOM will vote upon it.
- Proposed ASSP Shirts for EXCOM members and Sections Leadership. Motion proposed and passed to get shirts purchased for EXCOM and section leadership. James to move forward with getting everyone's sizes, etc.

## Communications

- Newsletter & Website – Danielle has been asked to target updates at least once per quarter. Focus right now is announcements and elections as well as current events.
- Info needed/updates.

## Member Services

- 2022 PDC Planning Update – Carrie and Jay have been having meetings. As they get closer to April, the meetings will become weekly.
  - Updates: Webpage is up and Registration is open. Communications on this will follow to ensure membership may register.
- 2022 PDC Budget Approval – Budget was sent today. Issues with “virtual commission” are yet to be resolved. President will work with Member Services to get issues resolved.
- Member Services just wanted to remind all that a “Call for Speakers” have gone out. We still need to get the speakers nailed down and send announcements out, and we are also still looking for vendors to host booths as well.

## Programs

- Nov – Dec Speakers & AIHA Involvement going forward

## Student Liaison Update

- College of the Mainland Advisor Update - Not much has changed. Chynell to work with Ron on that.
- New Chapter Potential – SHSU, Braz Col, San Jac??
  - Braz Col would like us to come down. They would like a speaker on the ASSP side and the WISE side.
  - SHSU is being worked on by the North Section
  - James to contact San Jac

## Government Affairs

- Nothing New to Report

## President – Jeron

- Purpose and Expectations of Socials
  - 15 to 20 USD / head.
  - Want to have member engagement, so we will support these.
  - We want to be out and engaging new membership.
  
- Section Support at General Chapter – Structure for Success
  - We will continue to work the plan and be patient.
  - We will set some sustainability for the chapter.
  - We need to start getting more people nominated and recognized for awards.
  
- HOD and Governance – Path Forward
  - It's still spinning. The issue is that the involvement of the advisor board has yet to be defined.

## President – Jeron

- Other
  - Past Presidents Social – Date?
  - Socials for 2021/2022? Christmas Planning??

Meeting Adjourned at 9:47 AM.

## Action Items

- Establish a Socials Committee