

**ASSP Gulf Coast Executive Committee
Meeting Minutes**

Meeting Date: 01/07/2021

Members in Attendance: Johnathan Gonzalez, Jeron Quincy, Melissa Roher, Chris George, Tash Baksh, Danielle Maassen, Laurie Knape, Carrie Atkins, Krystle Hodge, Luke Albrecht

Visitors/Guests in Attendance:

Absent: Leslie McGaha, James Charo, Doug Rush, Daniel Boreman, Justin Lopez, Ron Sokol

Meeting Called to Order: 9:05 AM

ACTIONS OF MEETING

Motion to approve previous Meeting Minutes for November & December – all in favor, motion approved.

Section Update

- Energy Corridor: Speakers booked until June - virtual meetings until August – Will revisit when host company allows
- Energy Corridor: Oil & Gas ASSP Section invited to visit – found through ASSP Communities link on ASSP site
- North Section: In person meetings still on hold

Treasury Update

- Pre-paid cards will be issued based on the planned budget for the year – receipts required
- Christmas social expenditure approx. \$1200
- PDC expenditure TBD

Communications

- Social Media and Email updates ongoing
- Send Krystle any updates related to our Chapter and/or Members for Social Media posts
- Need to post blast for call to nominations

PDC Update

- Full slate of speakers is set – no need to call for more going forward
- Finalized speaker list to be published by February
- Event may be more of a virtual – Venue's is assessing feasibility daily based on local pandemic protocols
- Current approach is for hybrid in person/virtual

Virtual Meetings

- Chapter plans to use Regional Go To Meetings account going forward
- Will use chain of command within chapter leadership when presenting

Programs Update

- Chapter to continue virtual meetings through to PDC – will revisit at that time
- In person meetings – Look at May as a potential opportunity

Student Affairs

- Student advisors have been contacted – awaiting replies
- Potential for assistance from member of Columbia Southern University to lead
- Concern for issues from other institutions

President

- Push for membership drive virtually
- Planning to evaluate use of Mayday Marketing to assist next year – they have been highly successful with other chapters i.e. increased attendance and membership

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Awards and honors

- Plan to send out email and survey
- Seeking nominations for Safety Professional of the Year
- Plan to hold the meeting as a lunch event to be evaluated
- Past President Meeting will be planned – potential to include with Awards and Honors

Meeting Adjourned: 09:47 AM

Next Meeting Date: February 04, 2021 9:00AM

Action Items:

- Follow up on Oil & Gas Section – Tash
- Meet with James Charo to acquire pre-paid card - Tash
- Society Membership Drive Update – Carrie
- Draft proposal for Columbia Southern partnership – Jeron
- Post Call for Awards Nominations - Krystle