

**ASSP Gulf Coast Executive Committee
Meeting Minutes**

Meeting Date: 01/09/2020

Members in Attendance: Luke Albrecht, Carrie Atkins, Chris George, Johnathan Gonzalez, Melissa Rohrer, James Charo, Jeron Quincy

Visitors/Guests in Attendance: Ronald Sokol

Absent: Kevin Begnaud, Tabitha Laser

Meeting Called to Order: 9:00 AM

ACTIONS OF MEETING

Motion to approve December Meeting Minutes – all in favor, motion approved.

Motion to approve Houston Hobby Marriott contract renewal – all in favor, motion approved

Motion to support a maximum of 20 students for 2020 Regional Student Leadership Conference– all in favor, motion approved

Government Affairs – OSHA Advisory Committee (ACOSH)

- Workgroups – 2 broad categories: Emerging Issues & Education, Training and Research
- Meeting in Spring of 2020
- 2020 OSHA Construction Safety Stand-Down May 4-8
- stopconstructionfalls.com – resources for National Stand-Down

Nominations/Elections

- Call for Nominees – VP Member Services, Program Chair & Newsletter Chair

Chapter PDC

- April 17th Date at HASC – 1 Auditorium and 2 Classrooms
- 8am-3pm (8-9a & 3-5p Social)
- Meeting with AIHA 01/09/2020 to coordinate involvement
- Speakers – 9am-2pm for speakers Goal to lock down Key Note by this month
 - Suggestions: Brian Dunagan, Panel Discussion, Michael Fulsom, Student Perspective Options, Jim Wetherbee (NASA), Brenda Lyons (NASA)
- CEUs – Mayday will need to be consulted for process to approve
- Potential Lunch Topic – Identifying Impairment at work

Houston Hobby Marriot Contract Renewal

- January Renewal Period

2020 Regional Student Leadership Conference

- Budget pending for sponsorship of students

2020 Awards and Honors

- First week of June – Local Industry Motivational topic is desired
- Call to Nominations Deadline 05/01– Spy Award, President’s Award, Future Leader in Safety, Student Section of the Year, Community Advocate of the Year

Meeting Adjourned: 10:27 AM

Next Meeting Date: February 6, 2020 9:00 AM (CDT)

Action Items:

- Get with Mayday to confirm process for CEUs - Melissa
- Reach out to DPS for Impairment Breakout speaker - James

Chris George

Subject: PDC Agreement between ASSP and AIHA

From: Justin Lopez <Justin.Lopez@bsigroup.com>

Date: February 18, 2020 at 2:37:49 PM CST

To: Carrie Atkins <carrie@hasc.com>

Cc: "Luke J Albrecht (lj_Albrecht@hotmail.com)" <lj_Albrecht@hotmail.com>, Melissa Rohrer <mwrohrer@gmail.com>, James Charo <jamescharo@msn.com>, Jeron Quincy <jeronquincy@ymail.com>, Atiya Syverson <atiya@ashhealthsafety.com>, Jan Koehn <jkoehn@jkinc.biz>

Subject: RE: PDC Agreement between ASSP and AIHA

Hi Carrie,

Thank you for your patience. Our board has come to an agreement, and I am excited to say we would like to move forward with your agreement in your email below.

AIHA looks forward to continuing to work together with ASSP on this event and future events!

Justin Lopez, CIH, CSP, MPH

Senior Consultant

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From: Justin Lopez

Sent: Tuesday, February 4, 2020 3:19 PM

To: Carrie Atkins <carrie@hasc.com>

Cc: Luke J Albrecht (lj_Albrecht@hotmail.com) <lj_Albrecht@hotmail.com>; Melissa Rohrer <mwrohrer@gmail.com>; 'James Charo' <jamescharo@msn.com>; Jeron Quincy <jeronquincy@ymail.com>; Atiya Syverson <atiya@ashhealthsafety.com>; Casserly, Dennis M <casserly@uhcl.edu>

Subject: RE: PDC Agreement between ASSP and AIHA

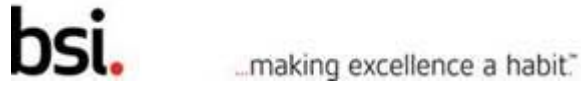
Hi Carrie,

Thank you for sending this email. We are reviewing the agreement as a board, and we will be getting back to you shortly.

Thanks,

Justin Lopez, CIH, CSP, MPH
Senior Consultant

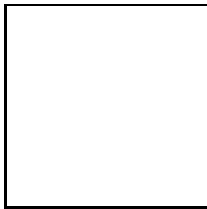
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From: Carrie Atkins <carrie@hasc.com>
Sent: Tuesday, February 4, 2020 2:10 PM
To: Justin Lopez <Justin.Lopez@bsigroup.com>
Subject: FW: PDC Agreement between ASSP and AIHA

Carrie Atkins
Director of NSC Services



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a 5213 Center Street, Pasadena, TX 77505

From: Carrie Atkins
Sent: Tuesday, February 4, 2020 9:54 AM
To: ASP MPH Justin Lopez CIH (justin.lopez@repss.com) <justin.lopez@repss.com>
Cc: Luke J Albrecht (lj_Albrecht@hotmail.com) <lj_Albrecht@hotmail.com>; Melissa Rohrer <mwrohrer@gmail.com>; James Charo <jamescharo@msn.com>; Jeron Quincy <jeronquincy@ymail.com>
Subject: PDC Agreement between ASSP and AIHA

Justin,

Please let us know if AIHA agrees with the following terms for our joint PDC.

The Gulf Coast Chapter of ASSP agrees to pay all upfront costs for the joint Professional Development Conference (PDC) between ASSP and AIHA. After Mayday, food, speakers, and ASSP are reimbursed for any expenses they have incurred, any funds remaining will be divided 80% to ASSP and 20% AIHA.

In the unlikely event, we do not break even ASSP will split the remaining costs with AIHA based on the same percentages where ASSP will pay 80% and AIHA will pay 20%. Based on our budget breakeven will be roughly less than 40 attendees and or less than 10 sponsors. See attached "Gulf Coast PDC Budget".

In return, AIHA will be responsible for providing 2 speakers and ASSP will be responsible for the remaining speakers.

Both AIHA and ASSP will:

- Communicate with their members regularly to encourage sponsorships and registrations for the PDC.
- Attend the PDC conference calls to provide insight and receive updates for communication to their membership
- Provide assistance on April 17th during the PDC as needed
- Actively assist in any PDC operations ongoing

I look forward to your feedback!

Visit the BSI website at www.bsigroup.com

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