

**ASSP Gulf Coast Executive Committee
Meeting Minutes**

Meeting Date: 12/02/2019

Members in Attendance: Luke Albrecht, Carrie Atkins, Melissa Rohrer, Chris George, Jeron Quincy, Kevin Begnaud, Tabitha Laser, Johnathan Gonzalez

Visitors/Guests in Attendance: N/A

Absent: James Charo

Meeting Called to Order: 9:10 AM

ACTIONS OF MEETING

Motion to approve November Meeting Minutes – all in favor, motion approved.

Motion to allow table for HASC – all in favor, motion approved

December Christmas Party

- Attendance for the social is free; members may bring 1 guest free of charge
- Non-member charge is \$22
- Door prizes will be available – Hourly Drawings

Student Leadership Conference

- Moving forward with plan previously communicated
- College Station SLC dates – April 3-5
- Students encouraged to car pool
- Need budget for lodging and sponsorship of students

2020 Meeting Planning

- ASSP – January Meeting – Brian Dunagan will speak – January 9, 2020
- May – Tommy Nipp – Soft Skills and Development
- First week of June Awards and Honors – Local Industry Motivational topic is desired

Chapter PDC

- April 17th Date at HASC – two rooms reserved
- PDC Committee – Ian Matteson (Energy Corridor), Luke Albrecht, Carrie Atkins & Melissa Rohrer (Chair)
- National Trench Safety (Conroe) & Sunbelt are suggested to look in for PDC speakers

Newsletter

- December 16th Target date

Nominations/Elections

- Committee - Tabitha Laser (Chair), Luke Albrecht, William Gonzalez
- January – Call for Nominees

Meeting Adjourned: 10:07 AM

Next Meeting Date: January 9, 2020 9:00 AM (CDT)

Action Items:

- Schedule PDC Committee Meeting – Melissa
- Send save the date for PDC Meeting - Carrie
- Deliver list of prizes to Carrie - Tabitha
- Send out list of prizes for social - Carrie