

**ASSP Gulf Coast Executive Committee
Meeting Minutes**

Meeting Date: 11/07/2019

Members in Attendance: Luke Albrecht, Carrie Atkins, James Charo, Chris George, Johnathan Gonzalez, Kevin Begnaud

Visitors/Guests in Attendance: Leslie McGaha – ASSP Gulf Coast North Section

Absent: Melissa Rohrer, Jeron Quincy, Melissa Rohrer

Meeting Called to Order: 9:18 AM

ACTIONS OF MEETING

Motion to approve October Meeting Minutes – all in favor, motion approved.

Motion to schedule Cadillac Bar for 12/04 3pm-7pm – all in favor, motion approved

December Christmas Party

- Options to consider – Cadillac Bar 1-10, 3p-7;
- Budget – past 4-5k
- Cadillac Bar is only available Wed 12/04
- Deadline for vendor participation 11/15
- Alcohol at the event – 1 drink ticket max per attendee
- Explore Uber/Lyft code
- Carrie will generate the communication once she receives the details from James

Student Leadership Conference

- Criteria update: Johnathan has the criteria and is modifying
- Need a way for submitting candidates – email
- College Station SLC dates – April 3-5
- Arrangements are still being finalized

2020 Meeting Planning

- ASSP – January Meeting – topic information needed by November for publication

Chapter PDC

- HASC Still evaluating – awaiting dates – answer should be available by 11/15
- March is target only dates that are off the table is April 2-5 due to SLC
- National Trench Safety (Conroe) & Sunbelt are suggested to look in for PDC speakers

North Section Holiday Social

- Axe throwing facility scheduled
- Max 2K budget planned

AIHA Partnership

- Large number of ASSP membership also are members of AIHA
- Benefit to readdress parameters of the partnership
- Set guidelines going forward – basic meeting outline

Meeting Adjourned: 10:17 AM

Next Meeting Date: December 2, 2019 9:00 AM (CST) Conference Call

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Action Items:

- Schedule Cadillac Bar – James
- Look in to Uber/Lyft Code - James
- Attendance Surveys Procurement – Melissa
- Coordinate Support for Membership Drive for Energy Corridor - Melissa
- Provide Document from previous vendor pricing – Jeron
- Email chapterupdates@assp.com with meeting minutes – Chris
- Provide draft for basic meeting structure/partnership expectations – Luke
- Follow up via email on open action items – Chris
- Set up conference call - Chris