

**ASSP Gulf Coast Executive Committee
Meeting Minutes**

Meeting Date: 09/05/2019

Members in Attendance: James Charo, Luke Albrecht, Chris George, Melissa Rohrer, Johnathan Gonzalez, Jeron Quincy, Kevin Begnaud

Visitors/Guests in Attendance: Ian Madison

Absent: Carrie Atkins, Tabitha Laser

Meeting Called to Order: 9:15 AM

ACTIONS OF MEETING

Motion to approve July and August Meeting Minutes – all in favor, motion approved.

Newsletter Update

- Plan to update soon

October Leadership Conference

- 10th – 12th
- Confirmed to attend – Luke, Chris, Kevin
- TBD – Jeron, Johnathan, James

ExCom Meeting Invitees

- Satellite Chapters have been invited
- Student Section for next meeting

Chapter PDC

- Mayday Marketing – we will seek to hire them for coordination/marketing
- Motion to contact Mayday Marketing – all in favor, motion approved.
- Attendance price range would be \$115-150
- April or March date
- Need to schedule at different dates from the Student Region 3 Meeting which is tentative for College Station – April 5-7 tentative

Vendor Sponsorship

- Limit vendors to 1 per meeting
- Need to determine pricing – potential to have the perception of exclusion for smaller companies

October Meeting

- CEU
- AIHA Scholarship Awards Presentation – 20 min at start
- Attendance Surveys need to be available – need to reinforce during discussion

December Membership Social

- Dave and Busters Recommended due to past positive experience

Membership Drive

- October Flyer
- Motion to approve Flyer and \$50 Dollar – all in favor, motion approved.

Section Financial Support

- We will provide 30% of the chapter dues as per bylaws

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Meeting Minutes

Meeting Adjourned: 10:41 AM

Next Meeting Date: October 3, 2019 9:00 AM (CDT)

Action Items:

- Share access to Google Drive with ExCom Member - Chris
- Reach out to Adele Abrams to confirm October meeting – Melissa
- Reach out to Tabitha to confirm D&B – Jeron
- Attendance Surveys Procurement – Melissa
- Coordinate Support for Membership Drive for Energy Corridor - Melissa
- Provide Document from previous vendor pricing – Jeron
- Engage Vendor for October Meeting Sponsorship & Prizes - Jeron