

**ASSP Gulf Coast Executive Committee
Meeting Minutes**

Meeting Date: 07/26/2019

Members in Attendance: James Charo, Carrie Atkins, Luke Albrecht, Chris George, Melissa Rohrer, Kevin Begnaud, Johnathan Gonzalez

Visitors/Guests in Attendance: None

Absent: Jeron Quincy

Meeting Called to Order: 8:00 AM

ACTIONS OF MEETING

Agenda Item: Annual Chapter Planning

Discussion: Roundtable

Output:

- Chapter Top Challenges
 - Organization of Chapter Meetings
 - Commitment of Executive Committee
 - Communication with Membership
 - Support for Sections
 - Support of Common Interest Groups
- What do we do well?
 - Great variety & quality of speakers
 - Interaction during meetings
 - Professional Development Opportunities – ASP/CSP Study Material
- Chapter Opportunities
 - Improve Meeting Attendance
 - Develop volunteer leaders – committees
 - Student Section Support
 - Grow membership through other organizations (STEPS, ABC, HBR, HASC, IFC etc.)
 - Communicate Activities via other orgs (STEPS, ABC, HBR, HASC, IFC etc.)
 - Recognition
 - House of Delegates Attendance
- Two items of focus (change, improve or optimize)
 - Improve Meeting Attendance
 - Develop Volunteer Leaders (Students, Committees etc.)
- Goals – Measurement of Progress
 - Develop Volunteers
 - Identify where we need them
 - Solicit Volunteers
 - Students: Identify leaders from Ex-Com to present/promote ASSP at each school
 - Committees: Secretary will compile list of volunteers to present for EC Appointment
 - Improve Meeting Attendance
 - Grow Membership via CIG, Practice Specialties, Student Sections
 - Tracked by communications with each group
 - Improve Value for Meeting Attendees
 - More organized meetings/committees
 - Improved Recognition (Educational and Service Milestones)
 - Recognition for Employers of Volunteers
- Completion of Chapter Planning Form – Group Discussion

Agenda Item: Motion to Support Common Interest Group, WISE, for the fundraiser Yeti cups

Discussion: Proposed by Melissa Rohrer, second by Carrie Atkins

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Output: All in Favor – Motion Approved

Meeting Adjourned: 1:52 PM

Next Meeting Date: August 16 Conference Call 8:30 AM (CDT)

Action Items:

- Reach out to previous committee members to acquire chapter property –
- Contact Mark (chapterwebupdates@assp.org) for google drive access – Chris
- Follow up with contact for participants for the Executive Panel for Sept meeting – Luke, Carrie & Melissa