ASSP Gulf Coast Executive Committee
Meeting Minutes

Meeting Date: 07/26/2019

Members in Attendance: James Charo, Carrie Atkins, Luke Albrecht, Chris George, Melissa Rohrer, Kevin Begnaud, Johnathan Gonzalez

Visitors/Guests in Attendance: None

Absent: Jeron Quincy

Meeting Called to Order: 8:00 AM

ACTIONS OF MEETING

Agenda Item: Annual Chapter Planning

Discussion: Roundtable

Output:

• Chapter Top Challenges
  o Organization of Chapter Meetings
  o Commitment of Executive Committee
  o Communication with Membership
  o Support for Sections
  o Support of Common Interest Groups

• What do we do well?
  o Great variety & quality of speakers
  o Interaction during meetings
  o Professional Development Opportunities – ASP/CSP Study Material

• Chapter Opportunities
  o Improve Meeting Attendance
  o Develop volunteer leaders – committees
  o Student Section Support
  o Grow membership through other organizations (STEPS, ABC, HBR, HASC, IFC etc.)
  o Communicate Activities via other orgs (STEPS, ABC, HBR, HASC, IFC etc.)
  o Recognition
  o House of Delegates Attendance

• Two items of focus (change, improve or optimize)
  o Improve Meeting Attendance
  o Develop Volunteer Leaders (Students, Committees etc.)

• Goals – Measurement of Progress
  o Develop Volunteers
    ▪ Identify where we need them
    ▪ Solicit Volunteers
    ▪ Students: Identify leaders from Ex-Com to present/promote ASSP at each school
    ▪ Committees: Secretary will compile list of volunteers to present for EC Appointment
  o Improve Meeting Attendance
    ▪ Grow Membership via CIG, Practice Specialties, Student Sections
      • Tracked by communications with each group
  o Improve Value for Meeting Attendees
    ▪ More organized meetings/committees
    ▪ Improved Recognition (Educational and Service Milestones)
    ▪ Recognition for Employers of Volunteers

• Completion of Chapter Planning Form – Group Discussion

Agenda Item: Motion to Support Common Interest Group, WISE, for the fundraiser Yeti cups

Discussion: Proposed by Melissa Rohrer, second by Carrie Atkins
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Output: All in Favor – Motion Approved

Meeting Adjourned: 1:52 PM

Next Meeting Date: August 16 Conference Call 8:30 AM (CDT)

Action Items:
- Reach out to previous committee members to acquire chapter property –
- Contact Mark (chapterwebupdates@assp.org) for google drive access – Chris
- Follow up with contact for participants for the Executive Panel for Sept meeting – Luke, Carrie & Melissa